

ROSSMOOR SCHOLARSHIP FOUNDATION CONFLICT OF INTEREST POLICY

The purpose of the conflict-of-interest policy is to protect the Foundation's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of one of its officers, directors or members of a committee with Board delegated powers.

Definitions. The terms used in this section have the following meanings:

1. **"Interested Persons"** Any director, officer, or member of a committee with governing Board delegated powers, who has a direct or indirect financial interest.
2. **"Financial Interest"** - A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
 - (a) An ownership or investment interest in any entity with which the Corporation has a transaction or arrangement;
 - (b) A compensation arrangement with the Corporation or with any entity or individual with which the Corporation has a transaction or arrangement; or
 - (c) A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.
 - (d) A family, business or other close relationship with a scholarship applicant.

A financial interest does not include ownership of an investment or brokerage account.

A financial interest is not necessarily a conflict of interest. A person who has a financial interest may have a conflict of interest only if the appropriate governing Board or committee decides that a conflict of interest exists.

Duty To Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors, who are considering the proposed transaction or arrangement.

Trustees must avoid any situation in which personal or business relationships, directly or indirectly, with a scholarship applicant may have, or give the appearance of having, influence over the decision-making process. A trustee should disclose such relationships and recuse him or herself from the review process for that particular applicant.

Procedure for Addressing the Conflict of Interest. After disclosure of the financial interest and all material facts, the remaining Board members shall decide if a conflict of interest exists. If the Board determines that a proposed transaction or arrangement presents a conflict of interest, the Board shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Corporation's best interest, for its own benefit, and whether it is fair and

reasonable. It shall make its decision as to whether to enter into the transaction or arrangement in conformity with this determination.

Annual Statements. Each director, officer and member of a committee with Board-delegated powers shall annually sign a statement acknowledging this policy.

ROSSMOOR SCHOLARSHIP FOUNDATION
ANNUAL CONFLICT OF INTEREST STATEMENT &
CONSENT TO ELECTRONIC COMMUNICATIONS

Conflict of Interest Statement

I have read and understand the Conflicts of Interest Policy. I understand that the Corporation is charitable and to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes. I agree to comply with the policy.

I have no items to report that would constitute a conflict of interest.

I agree to advise the board promptly of any change in circumstances during the year which may create a potential conflict of interest.

Consent to Electronic Communications

In accordance with Corporations Code sections 20 and 5079, the undersigned hereby agrees to the following:

1. The Rossmoor Scholarship Foundation (RSF) may send notices and all other materials to me by electronic transmission at the email address listed below.
2. RSF may rely on communications sent by me to RSF by electronic transmission from the email address listed below for any purposes, including action by written consent. I hereby certify that RSF may reasonably conclude that I am the author of communications so sent.
3. I understand that I have the right to have all records provided or made available on paper or in nonelectronic form, but only if requested by me in writing. Requested records shall be provided within a reasonable period of time.
4. Some RSF meetings, including Executive Board meetings, may be held solely electronically. I hereby consent to such method of meeting.

Electronic transmissions may be sent and received by email at the email address(es) listed below:

MY EMAIL ADDRESS: [here list one or more of the email addresses on file with RSF]:

_____ @ _____

This consent shall remain in full force and effect until I revoke it in writing and so notify RSF.

Signature: _____

Printed Name: _____

Date: _____