

NOTES SCHOLARSHIP COMMITTEE 10/21/24

1. ATTENDEES: Bob Miller, Sherrie Hansen, Bob Daines, Walter Barr, Lynda Caputo, Carol Caputo, Wayne Wiegand, Peter Yang & Steve Batill

2. SCHOOL COUNSELOR FEEDBACK SUMMARY

- a. Committee agreed to the importance of periodically informing the school counselors of their student's application status. Special emphasis should be placed on the status of letters of recommendation (LOR), transcripts and FAFSA/SAI. Status reports are particularly important during the last 2 weeks of the application period (missing LORs were a particular problem in 23/24) but should also routinely occur throughout. RSF team chair's role is to stay in touch with and to provide timely status information to the counselors. The counselor's role is to effectively use this information in a timely way to work directly with their students to facilitate successful completion of the applications.
- b. It was generally agreed that the K application is reasonably straight forward and easy to work with. Students applying for advanced education are computer literate. If there are student issues regarding language or the K application, they should be addressed directly by the school counselor with their students not by RSF.
- c. DVC requests regarding information additions to the RSF website and the application open date have been successfully addressed.

3. KALEIDOSCOPE (K)

- a. Peter had a recent initial meeting with Joe to update K for 24/25. Some updates have been completed. Follow-up meeting(s) later this month.
- b. Needs current list of 24/25 add-on scholarships including descriptions and application requirements.
- c. Needs to confirm GRF approach and questions.
- d. Testing will take place in November to go live by the application start date of 12/2. Testing will include RSF trustees posing as a student applicant using K to apply.

4. KALEIDOSCOPE (K) TRAINING

- a. Team chairs will be responsible for accessing K to provide the periodic applicant status reports described in 2a above. Joe Friedman has indicated that K has the report generating capability to sort student applications by school and to provide school specific application status reports. Team chairs need to be trained how to access K and create school specific reports. A K training session developed and lead by Peter

is scheduled for Monday 12/16, 1-3 pm. Please mark your calendars. Further details to follow.

5. HOW TO EFFECTIVELY USE THE RSF WEBSITE

- a. Extensive discussions largely lead by Steve Batill on how to use the RSF website as a front end to make key information regarding the scholarship application process more accessible to key stakeholders. Bob and Sherrie will work with Steve to define what key summary information could be posted for HS, CC and GRF applicants, school counselors and RSF trustees as well as links to more extensive information. Might be something akin to the current trustee button on the website.

6. NEXT MEETING

- a. Scheduled for Monday 11/18, location TBD.
- b. We'll address any additional issues that may have come up from discussions with school counselors or from K November testing regarding applications going live on 12/2 and any preparations necessary for K training scheduled for 12/16.
- c. We have agreed to wait for 2 years of history with the new schools before a complete review of our current evaluation current criteria. We'll use this meeting to reacquaint members with the evaluation criteria and scoring and ranking methodology and address any issues that may be make these more easily or effectively applied this year. We'll also discuss the committee's thoughts on the approach and scope of the applicant interview, evaluation and scoring training scheduled for 1/20/25.